



Otter Pond Homeowner's Association

Board Meeting Agenda
Tuesday, October 13, 2015; 3:00 P.M.

Location: Sooolutions Mailing Center, Oxbow Dr.

Email: otterpondhoa@gmail.com

Board Members ('15): President – Margaret Noah
Vice President – Dan Bradburn
Secretary – Roy Anderson
Treasurer – Tim Heavers
Members-at-Large – Bill Thompson, Amy/Tadd King

WELCOME:

Call the meeting to order; Roll Call; Recognition of Homeowners, scheduled Visitors & Guests.

ADDITIONS/CHANGES TO THE AGENDA:

Review and approve minutes from the Board meeting of September 8, 2015.

COMMITTEE REPORTS:

Reports from Chairpersons (Architectural; Pond; Neighborhood Watch; Social; Open Space; Boathouse).

UNFINISHED BUSINESS:

- **Review Ditch report & condition:** Board
- **Review Community Landscaping & Weed Control:** Board
- **Review Proposed Covenant Revisions & Voting Mechanism:** Roy
- **Review Annual Meeting Documents:** Roy
 - Agenda and Meeting Notice;
 - [email](#) Annual Meeting Notice to all HOA Members, and US Mail only to those without email access. Mailing to be done on or before November 2, 2015;
 - Post the Annual Meeting Notice & Annual Meeting Agenda at the mailbox kiosk & on web site;
 - 2014 Meeting Minutes; Proxy Form; Committee Budgets;

NEW BUSINESS:

- **Financial Review:** Tim
 - Review any outstanding collections
 - Review Capital Assets & Depreciation Schedule
- **Non-Compliance Issues:** Dan Bradburn
- **Reminders:** Board
 - Hermosa blows out sprinkler lines, removes hoses and canisters from pumps and stores them in Boathouse for winter;
 - Send notice that all watercraft must be removed from the Pond by November 1st;
- **Other new business or concerns:** Board
- **Next Newsletter ideas:** Board

NEXT REGULARLY SCHEDULED BOARD MEETING: Tuesday, November 10, 2015 – 3:00 p.m.